

Building Committee Minutes 5/21/07
Final

Present: Joe Fiala-Selectman and Chair, George Malette, Member, Don Burke-Member, Fred Ventresco—Town Administrator, Malcolm Wright

Meeting called to order at 8:02 am.

Purpose of meeting is to discuss and make final recommendation to Board of Selectman regarding air conditioning of Town Office Building.

George Malette presented drawings of how installed system will appear from outside of building.

Discussed that the finalized bid from Brookside Mechanical is \$1300 more than original due to cost of higher efficiency units, not labor costs. Sanyo units are 14% more efficient than Century units of same capacity with a 5% increase in cost. 45% increased efficiency over window units.

There has not been and will not be air conditioning in Conservation room due to use of room. Unit could be added at a later date.

Malcolm Wright asked if the project asked for bids or proposals. Discussed by Fred Ventresco that was advertised as Request for Proposal. Each proposal was unique. Wright asks if other bidders were asked to resubmit; they were not. Board discussed that Brookside had a basic proposal that was acceptable and was asked to come back for minor changes. Don Burke explained in his experience this is normal business practice.

Don Burke moved to recommend the Board of Selectmen accept the proposal from Brookside Mechanical to install air conditioning system in Town Office Building. George Malette second. Vote 3-0 in favor.

Approval of Minutes: Don Burke moved, George Malette seconds, to accept minutes of 5/4/07 & 5/16/07 as amended. 3-0 in favor.

Discussed that the next meeting will be on June 4th at 8:00 am at Town Office, to begin investigation of needs at other town buildings, specifically the roofs at the Town Hall and Stone Building. Future Building Committee meetings will be scheduled the first Monday of the month at 8:00 am at the Town Office.

Meeting adjourned at 8:47 am